



SEDIBENG DISTRICT MUNICIPALITY
TENDER

BID NO.:	DESCRIPTION	CONTACT PERSON
8/2/2-2023	Appointment for a Suitable Service Provider for the Supply and Installation of an HPE MSL 2024 Taple Library 2X HPE D3610 Enclosures and HPE ML 110 GEN 10 Server to the Sedibeng District Municipality (Back-up Solution)	Mr. Cedrick Phokane Cell.: 073 537 7866 Email: cedricp@sedibeng.gov.za Mr. Naeem Monga Cell: 083 371 1299 Email: naeemm@sedibeng.gov.za

The employer is the **Sedibeng District Municipality**.

The physical address for collection of tender documents is the office of Sedibeng District Municipality, Third Floor, Cashier's Office, Corner Leslie & Beaconsfield Avenue, Vereeniging.
(Contact Person: Madikgomo Ramonana at MadikgomoR@sedibeng.gov.za OR [066 472 7253](tel:0664727253) for SCM Enquiries)

Documents will be available for download on the municipal website www.sedibeng.gov.za/tenders
From Friday, 15 September 2023 and during weekdays thereafter.

The closing time for receipt of bid tender document is **12:00am on Thursday, 05 October 2023**.
Telegraphic, telephonic, telex, facsimile and late tenders will not be accepted.

Tenders, completed as prescribed, shall be sealed in an envelope marked with the bidder's address, Tender No. and Description and be deposited in the **TENDER BOX at Sedibeng District Municipality, Cnr Leslie and Beaconsfield Avenue, Vereeniging. (The tender box is outside the building, ground floor).**

Bidders must take note of the following:

- ✓ Bids must only be submitted on the bid documentation provided by the Sedibeng District Municipality;
- ✓ Bids will be evaluated according to the **80/20** preferential points system;
- ✓ Persons in the service of the state are not allowed to bid;
- ✓ The lowest or any other bid will not necessarily be accepted and the Municipality reserves the right to accept the whole bid or part thereof, or not to accept any bid;
- ✓ Late, unsigned, or incomplete bids will be disqualified;
- ✓ Bidders are requested to submit **two copies** (one copy and one original). Each copy must be clearly marked "**copy**" and "**original**";
- ✓ Bidders that are not registered on the Database will result to the tender being "**Non Responsive**"

- ✓ Bidders are requested to read and take note of the “Information to Bidders” attached on the bid document;
- ✓ All prospective suppliers are requested to attach their **Central Supplier Database (CSD)** registration number;
- ✓ The **CSD Summary Report** must be attached to the tender document submitted to Sedibeng District Municipality Main Building;
- ✓ Bidders who are not registered on the CSD are requested to contact National Treasury at csd@treasury.gov.za or on 012 406 9222 for any assistance / Sedibeng District Municipality Tender Advisory Helpdesk on **066 472 72 53**
- ✓ Bidders are requested to submit their Tax Clearance Pin provided by SARS to verify that the Tax Matters are in order;
- ✓ Bidders must ensure that the company status is “**In business**” with the Company and Intellectual Property Commission (**CIPC**);
- ✓ Bidders are requested to read and take note of the “information to Bidders” attached on the bid document;
- ✓ Bidders are required to submit original or certified copies of B-BBEE Status Level Verification Certificate together with their bids to substantiate their B-BBEE rating claims;
- ✓ In submission of the proposal, service provider are required to include the following:
- ✓ Pricing schedule as per items specified in section 3 – SPECIFICATION;
- ✓ Company/ Consortium profile with clear reference to the company’s core business, relevant support staff with the company servicing technical delivery contracts and indicate if and for which companies your company is a registered redistributor and / or reseller;
- ✓ Evidence of years of experience in providing the required services (relevant years of experience) Point are awarded in terms of this specification – please indicate this item clearly (years of experience must be applicable to the supply of printer cartridges);
- ✓ Evidence of completed contracts (Rand value of relevant contracts / orders / deliveries completed by the company in the last two years) Points are awarded in terms of the contract value of previous order / bid successfully delivered – please indicate the contract values clearly;
- ✓ The bidder must be on SITA (State Information Technology Agency) pre – approved accredited supplier list RFB 2003 / 2014: Transversal Contract for the provision of servers, storage, related equipment and services – for SITA and all Government Departments for a period of three (03) years for Gauteng Province, only bidders appearing on the RFB 2003 updated list of accredited suppliers will be considered;
- ✓ List up to five contactable references of previous contracts in which similar items as requested in this tender was delivered, contact numbers of references should be clearly stated
- ✓ Tenderers should attach an Up-to-date utilities Account or Statement/ Lease Agreement.